

Palmyra Midget Football Association Bylaws

ARTICLE I – REGISTRATION OF PLAYERS

- Section 1** The football registration date is determined by the Lebanon Valley Midget Football League. Cheerleading registration shall be set by the coaching staff with approval of the Board of Directors.
- Section 2** At registration, a form shall be given to all parents or guardians of players participating in the Palmyra Midget Football Program, which would not allow the Palmyra Midget Football Association to be held financially responsible for any medical expenses other than what is provided by the Association's insurance policy, which meets League requirements. For the purposes of this section, "players participating in the Palmyra Midget Football Program" shall include registered football players and cheerleaders.
- Section 3** No youth shall be turned away from the program due to the inability to pay.

ARTICLE II – COACHES

- Section 1** The Head Football Coach and the Head Cheerleading Coach of the Palmyra Midget Football Program shall be nominated and approved by a majority vote of the Board of Directors in attendance at the January meeting each year.
- Section 2** The football and cheerleading coaching staffs shall be selected by the Palmyra Midget Football Program Head Football Coach and Head Cheerleading Coach, respectively. The coaching staffs must be approved by a majority vote of the Board of Directors in attendance at a regularly scheduled meeting, with a minimum 21-day prior notice that this will be an order of business that meeting.
- Section 3** The football and cheerleading coaching staffs are accountable to the Board of Directors.
- Section 4** A maximum of five football coaches per team (Midget team, Pony team, and Pony JV team, Micro Midget team) shall be carried. A Micro Midget squad will be added if player registration is high enough.
- Section 5** All decisions regarding the operation of the football team and cheerleading squad shall be at the discretion of the Palmyra Midget Football Program Head Football Coach and Head Cheerleading Coach, respectively, with the exception of practice schedules for football. Football practice schedules will be set by the Board of Directors and are not to be changed without approval from the Board of Directors.
- Section 6** The Palmyra Midget Football Head Coach and Head Cheerleading Coach can not hold an office on the Board of Directors.

ARTICLE III – COMPLAINTS

- Section 1** All complaints should be directed to the President. Those complaints considered to be of a significant nature or unresolvable, shall be presented to the Board of Directors for resolution.

ARTICLE IV – PLAYER PARTICIPATION

- Section 1** The number of designated players for the Midget Football team is governed by the Lebanon Valley Midget Football League Bylaws.
- Section 2** Playing time of participants is a coaches decision, not to be affected by the action of the Board of Directors.
- Section 3** Any child missing practice due to illness, problems with school, or family emergency will be excused and not reprimanded.

ARTICLE V – BOARD OF DIRECTORS

- Section 1** After attending two consecutive Board meetings, interested persons can be nominated to an open position on the Board of Directors. Membership must be confirmed by a majority vote at the conclusion of the next regularly scheduled meeting.
- Section 2** Any Board member who misses two consecutive monthly meetings without an explanation will lose voting privileges for one meeting.
- Section 3** Any Board member who misses three consecutive monthly meetings without an explanation will be terminated from the Board.
- Section 4** The Board of Directors shall be limited to twenty voting members. The President is not a voting member unless there is a tie, at which time his/her vote shall break the tie. Any non-voting Board member will become a voting member in the order they were nominated and voted on.
- Section 5** All Board members (voting and non-voting) shall be an active participant on a PMFA committee.
- Section 6** Any requests for PMFA to pay \$500 or more, requires 30 day waiting period for all Board of Directors to be contacted and the request will be voted on at the next scheduled meeting. Unless the requirement for the purchase is needed prior to 30 days, an emergency meeting will be called.

ARTICLE VI – OFFICERS

- Section 1** The officers of the Association shall be President, Vice President, Secretary, and treasurer. These officers shall be elected by the Board of Directors at the first meeting of each calendar year.
- Section 2** The President shall be the Chief Executive Officer of the Association. He/She shall schedule and preside over all the meetings and shall be responsible for the management of the business of the Association.
- Section 3** The Vice President shall be vested with all the powers and be responsible for the duties of the President during his/her absence.
- Section 4** The Secretary shall attend all meetings and act as clerk thereof and shall record all minutes and votes in a book to be kept for that purpose. He/She shall be the custodian of all of the books and records of the Association, except as may be otherwise provided.

Section 5 The Treasurer, under direction of the Board of Directors, shall have charge of the funds of this Association and shall make deposits of all monies for the Association. He/She shall pay all vouchers or orders properly attested by the President and Secretary. He/She shall also keep a complete and accurate record of the finances to be shown to any member upon request.

Section 6 Members who are not officers of the Board of Directors shall have the power and duty to determine all policies of the Association, and to vote the way that they feel will be in the best interest of the program.

ARTICLE VII – CONDUCT OF BUSINESS

Section 1 The property and business of the Association shall be managed by the Board of Directors, who shall have, in addition to the powers vested in them by the virtue of their office and good standing, the power and duty to determine all policies of the Association, and to pass upon the recommendations of the standing committees or other active committees so designated by the President. The Board of Directors shall have the sole and exclusive right to govern the expenditures of monies and properties of the Association.

Section 2 Each voting member in good standing shall have one (1) vote. A member must be present at the meeting in order to cast a vote. A majority vote is required to pass any motion at a meeting of the Association.

Section 3 In order to constitute a quorum for the transaction of business, at least half of the voting members of the Board of Directors of the Association shall be present at the meeting.

Section 4 Meetings will be held on a monthly basis unless otherwise directed by the President.

ARTICLE VIII – AMENDMENTS

Section 1 The Bylaws Committee may at any Board meeting recommend amendments to the Bylaws. A minimum 21-day notice of proposed amendments must be provided to all Board members and a two-thirds majority vote of all eligible voting Board members is required to amend these Bylaws.

ARTICLE IX – COACHES RULES OF CONDUCT

Section 1 The following is a set of rules and guidelines set forth for the football and cheerleading coaches by the Board of Directors. Any coach that does not abide by these rules will be given a warning. If another problem arises, a second warning will be issued at which time the coach in question will have to appear before the Board of Directors and a decision will be made whether or not to allow him/her to continue coaching.

1. No foul language.
2. No abusive physical corrections.
3. Use positive motivational techniques.

4. No arguments between coaches in front of the youths participating in the program.
5. Set a good example.
6. Be a good teacher.
7. Teach good basic fundamentals.
8. No use of tobacco products in the presence of youths participating in the program.

ARTICLE X – DISSOLUTION OF THE ASSOCIATION

Section 1 Upon dissolution of the Association, the Board of Directors shall, after paying or making provisions for the payment of all of the liabilities of the Association, dispose of all of the assets of the Association exclusively for the purposes of the Association in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under section 501 (C) (3) of the Internal Revenue Code of 1954 (or corresponding provision of any future United States Internal Revenue Law), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the Association is then located, exclusively for such purposes as said Court shall determine, which are organized and operated exclusively for such purposes.

Amended May 2008

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